

## Enrolment Schedule

The 2012/2013 academic year runs from September 2012 to August 2013 and is divided into four enrolment sessions. You may enrol for one module in each session, for a total of four modules per academic year.

	<u>Session 1</u>	<u>Session 2</u>	<u>Session 3</u>	<u>Session 4</u>
<b>Module commencement date</b>	<b>September 3</b>	<b>December 3</b>	<b>March 18</b>	<b>June 10</b>
<b>Deadline for application for enrolment (by distance)</b>	<b>August 24</b>	<b>November 16</b>	<b>February 28</b>	<b>May 24</b>
<b>Deadline for application for course withdrawal with partial refund (for distance learning courses only)</b>	<b>August 31</b>	<b>November 30</b>	<b>March 15</b>	<b>June 7</b>

*Applications for course enrolment received after the deadlines may be accepted, please check with the Association.*

## Course Schedule (Distance Learning)

	<b>Session 1</b>	<b>Session 2</b>	<b>Session 3</b>	<b>Session 4</b>
<b>Level 1</b>	FA1 LW1	EM1 FA1	EM1 FA1 LW1	EM1 LW1
<b>Level 2</b>	CM1 FA2 MA1	CM1 FA2 MA1 QU1	CM1 FA2 MA1 QU1	CM1
<b>Level 3</b>	FA3 MS1 BC1	FA3 FN1 BC1	FA3 FN1 MS1 BC1	BC1
<b>Level 4</b>	FA4 MA2 BC2	AT1 AU1 FA4 MA2 TX1 BC2	AT1 AU1 FA4 TX1 BC2	AT1 AU1 FA4 MA2 TX1 BC2
<b>PACE</b>	AU2 MU1 PA1 PA2 TX2	AU2 FN2 MS2 PF1	AU2 FN2 MS2 MU1 PA1 PA2 TX2	PF1 MU1

## Challenge Examinations

In some cases, a challenge examination will be permitted if there is any doubt as to whether or not a full transfer credit is justified. A challenge examination exempts students from submitting weekly assignments; however, the CGA examination in that subject must be written during the first year of enrolment during the national exam sessions.

If unsuccessful on the challenge examination, students must complete the course in its entirety, including weekly assignments and/or online discussion assignments.

## Detail of Fees

### ● Annual Basic Tuition Fee

The Association assesses a non-refundable basic fee which represents the fixed portion of the educational costs including education fees, examination sessions, student handbook and a portion of the education administrative costs.

#### ◆ Re-enrolling Students

All re-enrolling students pay a basic tuition fee of HK\$2,500 for the year.

#### ◆ New Student Enrolment Options

First-time students have the option of enrolling either for a full year or a pro-rated fee is available for enrolment in subsequent session:

Session 1 – HK\$2,500	(period: full year)
Session 2 – HK\$1,875	(period: Sessions 2, 3 & 4)
Session 3 – HK\$1,250	(period: Sessions 3 & 4)
Session 4 – HK\$625	(period: Session 4 only)

### ● Transfer Credit Fee

All new students are required to pay the one-off transfer credit fee at HK\$275 for each course with a maximum up to HK\$1,925.

### ● Challenge Examination Fee

There is a fee of for each challenge examination, payable upon registration:

◆ Levels 1 – 4	: HK\$2,950
◆ PACE Level (except PA1 & PA2)	: HK\$3,100
◆ PA1 / PA2	: HK\$3,250

This fee includes the examination, course materials, access to the Blackboard Online Learning Systems (OLE). If students are unsuccessful on the challenge examination, they must re-enrol on the same module in its entirety, including submission of assignments and/or online discussion assignments.

### ● Module Fee (by distance learning)

- ◆ CGA modules (Levels 1 – 4) – HK\$4,250 per module include course materials, marking of assignments/online quizzes, access to online resources on Blackboard, and examination fee.
- ◆ CGA modules (PACE Level except PA1 & PA2) – HK\$4,400 per module include course materials, marking of assignments/online quizzes, access to online resources on Blackboard, and examination fee.
- ◆ CGA module – Issues in Professional Practice (PA1) – HK\$4,950 per module include course materials, marking of assignments/online quizzes, access to online resources on Blackboard, and examination fee.
- ◆ CGA module – Strategic Financial Management (PA2) – HK\$4,950 per module include course materials, marking of assignments/online quizzes, access to online resources on Blackboard, and examination fee.
- ◆ Accounting Business Case (BC1) – HK\$1,360 includes course materials, education software, access to online resources on Blackboard and marking fee. Re-submission of Accounting Business Case (BC1) – HK\$200.
- ◆ Public Practice Audit Case (BC2) – HK\$1,850 includes course materials, education software, access to online resources on Blackboard and marking fee. Re-submission of Public Practice Audit Case (BC2) – HK\$350.

**“Each module covers 3 months and the module fee will be collected before the commencement of that module.”**

- **Supplemental Examination Fee (by distance learning)**

- ◆ Supplemental Examination Fee for Levels 1 – 4

There is a fee of HK\$800 for the supplemental examination, pay upon registration. If students are unsuccessful on the supplemental examination, they must re-enrol on the same module in its entirety, including submission of assignments and/or online discussion assignments.

- ◆ Supplemental Examination Fee for PACE Level (except PA1 & PA2)

There is a fee of HK\$1,020 for the supplemental examination, pay upon registration. If students are unsuccessful on the supplemental examination, they must re-enrol on the same module in its entirety, including submission of assignments and/or online discussion assignments.

- ◆ Supplemental Examination Fee for PA1/PA2

There is a fee of HK\$1,930 for the supplemental examination, pay upon registration. Supplemental exam will only be available to those who pass six of the eight competency groupings. If students are unsuccessful on the supplemental examination, they must re-enrol on the same module in its entirety, including submission of assignments and/or online discussion assignments.

***All fees should be made payable to “CGA-Hong Kong”***

## **Refund Policy for Distance Learning Module**

All fees paid less application fee will be refunded if the course is withdrawn or not offered. On premature cessation of the course, all fees and charges that have been collected in respect of any part of the course failing to be conducted on or after the date of the cessations will be refunded within one month of the premature cessation.

Students who wish to withdraw any distance learning course must notify CGA-Hong Kong in writing prior to the enrolment deadline (refer to Page 1 of 2012/2013 Calendar). A refund will be made subsequent to the deductions of HK\$1,000 for course materials distributed to students and HK\$300 for processing fee.

Under special circumstances e.g. hardship or other acceptable reasons provided, application for refund after the application deadlines may be considered at the discretion of the Executive Director/Education Committee of CGA-Hong Kong.

**CERTIFIED GENERAL ACCOUNTANTS ASSOCIATION OF CANADA**  
**EXAMINATION TIMETABLE - FINAL**  
**2012-2013 (4-hour examinations are shown boldface)**

**December 2012 (Session 1)**

<b>TUESDAY</b> <b>November 27</b> 9:00am-1:00pm	<b>WEDNESDAY</b> <b>November 28</b> 9:00am-1:00pm	<b>THURSDAY</b> <b>November 29</b> 9:00am-12:00noon	<b>FRIDAY</b> <b>November 30</b> 9:00am-12:00noon	<b>FRIDAY</b> <b>November 30</b> 9:00am-1:00pm	<b>SATURDAY</b> <b>December 1</b> 9:00am-12:00noon	<b>SATURDAY</b> <b>December 1</b> 6:00pm-10:00pm
<b>PA1</b> <b>OR2</b>	<b>PA2</b> <b>FA4</b> <b>SP2</b>	FA2 MA2 OR1 HC1 MM2 HR1/HR2	FA1 MA1 MS1 GM2 SP1	<b>AU2</b> <b>MU1</b>	CM1 FA3 LW1 PT1/PT2 MM1	<b>TX2</b>
Last date to request translation — September 14, 2012				Marks Release Date — January 30, 2013 Last date to request Regrades and Critiques — March 1, 2013		

**March 2013 (Session 2)**

<b>TUESDAY</b> <b>March 12</b> 9:00am-1:00pm	<b>WEDNESDAY</b> <b>March 13</b> 9:00am-12:00noon	<b>THURSDAY</b> <b>March 14</b> 9:00am-12:00noon	<b>FRIDAY</b> <b>March 15</b> 9:00am-12:00noon	<b>SATURDAY</b> <b>March 16</b> 9:00am-12:00noon	<b>SATURDAY</b> <b>March 16</b> 6:00pm-10:00pm
<b>FA4</b> <b>OL2</b>	AT1 FA1 FN1 CM1 OM2	EM1 QU1 MM2 OR1	FA2 MA1 TX1 RK1/RK2 SP1 OM1	AU1 FA3 MA2 MM1 RM2	<b>MS2</b> <b>FN2</b> <b>PF1</b> <b>AU2</b>
Last date to request translation — December 14, 2012				Marks Release Date — May 2, 2013 Last date to request Regrades and Critiques — May 31, 2013	

**June 2013 (Session 3)**

<b>TUESDAY</b> <b>June 11</b> 9:00am-1:00pm	<b>WEDNESDAY</b> <b>June 12</b> 9:00am-1:00pm	<b>THURSDAY</b> <b>June 13</b> 9:00am-12:00noon	<b>FRIDAY</b> <b>June 14</b> 9:00am-12:00noon	<b>FRIDAY</b> <b>June 14</b> 9:00am-1:00pm	<b>SATURDAY</b> <b>June 15</b> 9:00am-12:00noon	<b>SATURDAY</b> <b>June 15</b> 6:00pm-10:00pm
<b>MS2</b> <b>PA2</b> <b>OR2</b>	<b>FA4</b> <b>FN2</b> <b>PA1</b> <b>SP2</b>	AU1 TX1 MS1 FA3 FA1 HR1/HR2 OR1	EM1 LW1 QU1 OM1 SP1	<b>TX2</b> <b>OL2</b>	CM1 FA2 FN1 AT1 MA1 HC1	<b>AU2</b> <b>MU1</b>
Last date to request translation — March 29, 2013				Marks Release Date — July 31, 2013 Last date to request Regrades and Critiques — August 30, 2013		

**September 2013 (Session 4)**

<b>TUESDAY</b> <b>September 3</b>	<b>WEDNESDAY</b> <b>September 4</b> 9:00am-1:00pm	<b>THURSDAY</b> <b>September 5</b> 9:00am-12:00noon	<b>FRIDAY</b> <b>September 6</b> 9:00am-12:00noon	<b>SATURDAY</b> <b>September 7</b>	<b>SATURDAY</b> <b>September 7</b>
	<b>FA4</b> <b>MU1</b> <b>PF1</b>	AT1 EM1 LW1 TX1 PT1/PT2 MM1 GM2 OM2	AU1 CM1 MA2 RK1/RK2 OM1 MM2		
Last date to request translation — June 21, 2013				Marks Release Date — October 30, 2013 Last date to request Regrades and Critiques — November 29, 2013	